LITCHFIELD PARK DISTRICT
November Meeting Minutes
Regular monthly Meeting on November 4, 2026

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

Roll Call: Jeff Heyen_P__ Katie Cross_P__ Brian Kulick_P__ Sherry Bergschneider_A__ Christopher Bates_A__
Jaylynn Taylor_A_ Jennifer Cearlock _P_.

Public Comment

A motion to accept the minutes from the October 7, 2026 meeting was made by Commissioner Cross and seconded by Commissioner Kulick; motion carried.

A motion to accept all financial reports for October 31, 2026 was made by Commission Kulick and seconded by Commissioner Cearlock; motion carried.
Monthly Balances
Cash Receipts Deposit Detail
Cash Disbursements/Bills
Monthly & YTD Profit & Loss
Profit Loss Between Fiscal Years

Committee Reports

Park Maintenance by Jennifer Cearlock
Report on Park Closures. Commissioner Cearlock stated that, except for Walton Park, the skate park, and the archery range, the remaining parks are officially closed for the winter and will re-open on March 1, 2027. Walton Park will be further discussed under Old Business.
Report on Maintenance Workers' Layoff. Commissioner Cearlock reported that our maintenance staff will be laid off for the season at the end of the working day on Friday, November 27, 2026. They will return to work on Monday, March 1, 2027.

Ball Parks by Sherry Bergschneider
Update on Schalk Restroom Addition. In Commissioner Bergschneider absence, President Heyen reported that United Builders has started working on the restroom addition at Schalk's concession building; they have the concrete block work completed. Monthly updates will be provided to the Board until the project is completed.

Community Center by Katie Cross
No Report.

Recreation/Reinvesting by Jaylynn Taylor
TLC / LCP Report. In Commissioner Taylor's absence, no report was available.
Report on Trunk or Treat. President Heyen reported that once again, Trunk or Treat was well attended and a huge success; 504 hot dogs were cooked with very few left over. There was also good participation in the games; overall things went well. We may want to consider obtaining more information on trunk giveaways for line-up purposes.
Discuss upcoming Visit with Santa. President Heyen reminded the Board that this year's Visit with Santa is scheduled for Saturday, December 19, 2026 from 1:00-3:00 PM. So far, Santa and Professor Longhair are scheduled for the event. We will have a craft area set up for children to color and/or make Reindeer Bait. Professor Longhair will be offering balloon animals in addition to his magic show; vendors have been invited to set up as well. Admission will be either a donated food item or cash donation; all donations will be given to the located food pantry.

Financial by Brian Kulick
Discuss and take action on 2026-2027 Levy. Commissioner Kulick presented the proposed Ordinance #276 for the county tax levy and reported that once the levy is approved the Board can start working on the 2027-2028 budget. Commissioner Kulick made the

motion to accept the presented Ordinance #276 as presented; Commissioner Cearlock seconded the motion. Roll call vote of present commissioners passed unanimously (4 – AYE and 3 – Absent). Motion carried.

Pool by Christopher Bates
No Report.

Old Business:
Report on the Princess Party. Commissioners Cross and Cearlock reported that the Princess Party was well attended; all tickets were sold. Profit was a little over $233.
Discuss and take action on keeping Walton Park open. President Heyen reported that he along with Commissioner Kulick and Director Bryant met with Mayor Fleming and City Administrator Vasquez regarding the City's desire for Walton Park to remain open year-round and to discuss a proposal to keep it open. Director Bryant shared the email from the City outlining how they propose we keep it open. After discussion, Commissioner Cearlock motioned to keep Walton Park open on a trial basis from November 1, 2026 through March 31, 2027; Commissioner Kulick seconded the motion. Motion carried.

New Business:
Discuss and take action on planning little Mr. /big Ms. and little Miss / big Mr. dances. Commissioner Cross proposed a motion to host a little Mr./big Ms. dance and a little Miss/big Mr. dance on February 5, 2027 and February 6, 2027 respectively from 6:00-8:00 PM dependent upon the DJ's availability; Commissioner Kulick seconded the motion. Motion carried.
Discuss and take action on Celebrate Walton Park 2027. A request was received to host another Celebrate Walton Park event. After a brief discussion, the Commissioners chose to table the matter until the December 2026 meeting.

Executive Session:

Adjournment: Commissioner Cearlock made the motion to adjourn at 7:33 PM; motion seconded by Commissioner Cross. Motion carried.

Commissioners' $150 allotment for fiscal year:

2026-2027	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													
Brian Kulick													
Sherry Bergschneider													
Katie Cross													
Chris Bates													
Jaylynn Taylor													
Jennifer Cearlock													