

LITCHFIELD PARK DISTRICT
August Meeting Minutes
Regular Monthly Meeting on August 5, 2026

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS
for the Litchfield Park District, 1100 South State St, Litchfield, IL called to order by President
Jeff Heyen.

Roll Call: Jeff Heyen x Katie Cross x Brian Kulick x Sherry Bergshneider
 A Christopher Bates A Jaylynn Taylor x Jennifer Cearlock x

Public Comment:

Recognize guest: City Administrator Breann Vasquez brought a potential opportunity for a joint intergovernmental agreement with the City of Litchfield for Davis Park soccer fields. The commissioners shared their interest in the project but requested additional information regarding cost split, estimate of cost, and design layout review. City Administrator Vasquez will work with the City Public Works Department to gather this information and contact Commissioner Chris Bates as the Park Board liaison.

A motion to accept the minutes from the June 3, 2026 and July 1, 2026 meetings.

Motion made by Commission Kulick, seconded by Commissioner Taylor to accept the June 3, 2026 and July 1, 2026 meeting minutes with the correction brought forth by Commissioner Cross on the June 3, 2026 meeting minutes. Motion carried.

A motion to accept all financial reports for June 30, 2026 and July 31, 2026.

Monthly Balances.

Cash Receipts Deposit Detail.

Cash Disbursements / Bills.

Monthly & YTD Profit & Loss.

Profit Loss Between Fiscal Years.

Motion to by Commissioner Cross, seconded by Commissioner Kulick to accept the June 30, 2026 and July 31, 2026 financial reports. Motion carried.

Committee Reports:

Park Maintenance by Jennifer Cearlock

Report on Walton Park water fountain: The water fountain is no longer working after approximately 12 years. The expected lifespan is 8-10 years, so the company suggested

replacement at an approximate cost of \$14,786. This does not include the wiring from the shoreline, which would need to be completed by a local hire. The replacement timeline targets a spring completion. Commissioner Cross suggested the exploration of other options.

Report on broken fence at Echlin Park: Our maintenance staff has replaced the broken fence Echlin Park.

Ball Parks by Sherry Bergschneider – President Heyen presented in Commissioner Bergschneider’s absence

Discuss and take action on adding 70-foot bases at Walton Park for the Squatch’s 12U boys team: Dustin Ellinger has requested the addition of 70-foot bases before next baseball season to allow a 12-up Squatch travel team. Motion was made by Commissioner Kulick made a motion to allow the addition of 70-foot bases installed using the appropriate measurements, seconded by Commissioner Cearlock. Motion carried.

Community Center by Katie Cross

Tardis Structure update: The Concession/Restroom project is complete with the exception of a couple of punch list items; Tardis needs to install a shelf in the concession area, and we’re awaiting exterior concession signs.

Recreation / Reinvesting by Jaylynn Taylor

Monthly concert update: The July concert featuring The City Heat Band was well attended; Diskey the Wonder Dog and his owner performed as an opener. The August concert sponsored by First National Bank of Litchfield will feature The Struggles and Sweet P’s food truck with be offering food and beverages on August 14, 2026.

Report on TLC/LCP activities: There was no meeting in July.

Report on Litchfield Community Picnic: The Litchfield Community Picnic originally scheduled for Saturday, August 1, 2026 was rescheduled to Sunday, August 9, 2026 due to inclement weather.

Financial by Brian Kulick

Report on audit review: The Audit review is scheduled for September 2, 2026 board meeting.

Pool by Christopher Bates – President Heyen presented in Commissioner Bates’s absence

Monthly Pool update: This is the last week of the 2026 pool season; it will close at the end of business Sunday, August 9, 2026. The Litchfield Fire Department's dive team will be using the pool from August 10 – August 14, 2026 for training. The high dive is no longer usable due to a recent break, and it will be either removed or replaced. Discussion commenced regarding possible alternatives to the high dive replacement, including the addition of a slide.

Old Business:

Discuss and take action on Duff Trust submission: Discussion ensued regarding potential ideas for projects for the Duff Trust submission, including Commission Cross's suggestion for a sidewalk addition at Brubaker Park and Director Bryant's suggestion to apply for the replacement of the Walton Park fountain. A motion was made by Commissioner Cearlock, seconded by Commissioner Cross to apply for the Duff Trust grant funds to offset the replacement cost of the Walton Park fountain. Motion carried.

Discuss and take action on hosting a little girls' princess party: Commissioner Cross presented a plan to host 25-35 little princesses, hiring 2-4 Disney princesses from Brittain's Princess Party, which includes meet and greet, photo opportunity, sing-along and/or story activity. Estimated costs and pre-sale ticket prices were discussed. A motion was made by Commissioner Cearlock, seconded by Commissioner Taylor to pursue hosting the Princess Party as described. Motion carried.

New Business:

Report on the hiring of Administrative Assistant Rhonda Reener to replace Deborah Anderson: Rhonda Reener has been employed as Administrative Assistant and will be added as a signer to the Litchfield Park District bank accounts to access account information and write checks.

Discuss and take action on Ritchie Trust: Discussion ensued regarding possible projects to be funded with the remaining balance of the Ritchie Trust allocation. No decision was made; the topic was tabled.

Discuss and take action on soccer field concession stand: Mark Bloome has indicated to Director Bryant that DeDe Irvin is willing to volunteer her services as she has in the past for the upcoming soccer season. A motion was made by Commissioner Cross, seconded Taylor to approve the soccer concessions to operate as it has in the past for the current soccer season. Motion carried.

Review invitation from the Illinois State Treasurer to the Illinois State Fair: An invitation has been received to a luncheon at the State Fair, which includes free fair admission and free lunch. Commissioner Kulick and Director Bryant are attending. The invitation was extended to all commissioners.

Report on upcoming commissioner elections: There are 4 seats up for reelection in April 2027. Election packets will be available in the Park District office beginning the week August 17, 2026. Petitions may not be circulated before August 25, 2026, and the first day to file petitions is November 16, 2026 at 8:00 am.

Executive Session:

A motion was made by Commissioner Kulick, seconded by Commissioner Taylor to move into Executive Session at 8:08 pm. Motion carried. A motion to exit Executive Session was made at 8:26 pm by Commissioner Cearlock, seconded by Commissioner Cross. Motion carried.

Adjournment:

A motion was made to adjourn the meeting at 8:28 pm by Commissioner Kulick, seconded by Commissioner Taylor. Motion carried.

Commissioners' \$150 allotment for fiscal year:

[illegible]