

LITCHFIELD PARK DISTRICT
Meeting Minutes
Regular monthly Meeting on May 6th, 2026

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

Roll Call: Jeff Heyen_P__ Katie Cross__P__ Brian Kulick_P__ Sherry Bergschneider_P__ Christopher Bates__A__ Jaylynn Taylor__P__ Jennifer Cearlock__P__.

- **Election of Officers**

A motion was made by Brian Kulick to keep Jeff Heyen as President. The motion was seconded by Katie Cross. The motion carried. A motion was made by Brian Kulick to keep Katie Cross as vice President. The motion was seconded by Jennifer Cearlock. The motion carried. A motion was made by Katie Cross to keep Brian Kulick as Treasurer. The motion was seconded by Jaylyn Taylor. The motion carried.

- **Assign Committee Chairs**

The assigned Committee Chairs remain the same.

Public Comment

A motion to accept the minutes from the April 1st, 2026 meeting.

- A motion was made by Brian Kulick to accept the minutes. It was seconded by Katie Cross. The motion carried.

A motion to accept all financial reports for April 30th, 2026.

Monthly Balances

Cash Receipts Deposit Detail

Cash Disbursements/Bills

Monthly & YTD Profit & Loss

Profit Loss Between Fiscal Years

- A motion was made by Brian Kulick to accept the financial reports. It was seconded by Katie Cross. The motion carried.

Committee Reports

Park Maintenance by Jennifer Cearlock

- Report on Maintenance. Mower Replacement.

We recently replaced one of our three mowers. We typically replace a mower after about six years of use. They are replaced on a rotation, with us replacing the oldest mower every two – three years.

Ball Parks by Sherry Bergschneider

- Report on Walton Park dugout renovations.

Walton Park dugout project has been completed. They both received new roofs and the seats were raised.

- Discuss and take action on LBI's request to add a logo at Schalk Park.

Litchfield Baseball had requested to add a logo to the concrete in front of the Schalk field concession stand. Director Bryant passed around the rendering. A motion was made to allow the logo by Jaylynn Taylor and seconded by Jennifer Cearlock. The motion carried.

Community Center by Katie Cross

- Tardis Structure Update.

Our building is nearly complete. The concrete is expected to be poured tomorrow. Tardis will return and complete painting, install the brick façade and any other remaining work. D & M Electric will then come in and hook up the electricity. Weather permitting, we should be able to open the restrooms by the end of next week.

Recreation/Reinvesting by Jaylynn Taylor

- Monthly TLC/LCP Update.

TLC has three goals in mind going forward. The cat project, the kickball tournament and the beautification of Litchfield. LCP did not hold a meeting this month.

Financial by Brian Kulick

- Discuss IL unclaimed property submission.

Director Bryant has located approximately \$400.00. The forms have been completed and submitted. We will be receiving a check soon.

- Discuss upcoming annual audit.

It's time for our annual audit. Patton and associates are waiting for us to close out the books for the fiscal year before performing the audit. That will happen soon as well.

Pool by Christopher Bate

- Report on pool operation.

Pool season is quickly approaching. Our maintenance guys have been power washing the pool and removing all the leaves. The well grates have arrived today and are being replaced. We are still waiting to hear back from Hiller Seet medal about a temporary fix of the low diving board. If he is unable to perform the repair, the board will be out for the season. Steve and Julie have completed interviews and we are fully staffed. The Litchfield Fire Dept is filling the pool on Monday. Midwest Pool will complete the pool start-up on Thursday or Friday. We will have pool orientation and clean up on May 16th. The pool will open on May 23rd.

- Discuss and take action on replacing the low diving board.

As previously discussed, our low dive needs to be repaired. The replacement is \$50,000.00. We may have someone try to weld the low dive board. A motion was made by Brian Kulick and seconded by Katie Cross to defer the purchase of a new low dive board until next year. The motion carried.

Old Business:

- Report on Celebrate Walton Park event.

The event will be held at Walton Park from 10am-2pm on June 6th. A number of games and activities have been planned for the day. There will be a food truck and a DJ. Mayor Jake Fleming to do the Welcome. A History of Walton Park will be given. TLC will be hosting a kickball tournament as well.

New Business:

- Discuss and take action on annual meeting schedule.

A motion was made by Jaylynn Taylor and seconded by Jennifer Cearlock to keep our keep our meetings at the 1st Wednesday of every month at 7:00PM. The motion carried.

Executive Session:

- A motion to enter executive session was made at 7:40 by Brian Kulick and seconded by Katie Cross. The motion carried. Motion to exit Executive Session at 8:15 by Katie Cross and seconded by Brian Kulick. The motion carried.

The meeting adjourned at 8:20.

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