LITCHFIELD PARK DISTRICT

Meeting Minutes

Regular monthly Meeting on November 1st, 2023

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

Roll Call: Jeff Heyen X Katie Cross X Brian Kulick X Sherry Bergschneider X Kaitlin Fenton X Christopher Bates X Blake Middleton X

A motion to accept the minutes from the August and September 2023 meeting. The October 2023 was cancelled due to floor remediation and floor replacement. The motion was made by Brian Kulick and seconded by Katie Fenton.

A motion to accept all financial reports for August, September and October 2023.

Monthly Balances Cash Receipts Deposit Detail Cash Disbursements/Bills Monthly & YTD Profit & Loss Profit Loss Between Fiscal Years

A motion to accept the financial reports was made by Chris Bates and seconded by Blake Middleton.

Committee Reports

Park Maintenance by Blake Middleton

• Update on storm damage repairs.

All the roofing that was damaged by the storm has been repaired.

Announce Park Closures.

All the parks except the Dog Park, the Skate Park and the Archery Range are closed as of today, November 1st. 2023.

Ball Parks by Sherry Bergschneider

No Report

Community Center by Katie Cross

Report on Floor Project

The floor has been remediated and the new flooring is completed.

Recreation/Reinvesting by Kaitlyn Fenton

• Trunk or Treat Recap.

There were 14 trunks distributing candy. There were also games and prizes. We had 300 people in attendance and ran out of hot dogs. That's the first time in seven years that we haven't had enough hot dogs.

Discuss upcoming Visit with Santa.

Dwayne Gerl will be back as Santa again and Professor Longhair is also scheduled along with other activities. Admission will be canned goods that will be donated to the food bank.

Financial by Brian Kulick

• Discuss and Take Action on Levee Ordinance #267

Director Bryant explained what the levee ordinance is and how it effects the park district. A roll call vote was taken to adopt Ordinance #267. It passed unanimously. Director Bryant will file the levee with the county.

•

Pool by Christopher Bates

• Final report on this year's pool season

Director Bryant said Lilly and staff did a great job with minimal issues. Everything at the pool has been winterized. The final total for the 2023 season was a negative \$11.000.00.

Old Business:

• Update on Website.

The web designer is requesting more information. He needs head shots of each of the commissioners.

Commissioners were asked to submit photos to Director Bryant no later than Wednesday November 15th.

• Continue discussion on Legion building acquisition.

The consensus regarding the American Legion Building is that the building needs to be torn down and rebuild.

New Business:

Director Bryant will

Discuss Defibrillator grant award.

The McGraw family are offering a grant award for a defibrillator through Prairie Heart Center. The Park District has been awarded a grant.

Discuss upcoming IAPD Conference.

The IAPD will be held on January 25th - January 29th in Chicago. Director Bryant would like 1 or 2 commissioners to attend. Anyone interested in going should let Director Bryant know.

• Discuss and take action on ATV.

The ATV was taken in for repairs. We were advised that we should be looking for a replacement ATV. This item has been tabled.

.

Executive Session:

Adjournment:

A motion to adjourn was made by Sherry and it was 2nd by Chris.

Commissioners' \$150 allotment for fiscal year:

2023-2024	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													
Brian Kulick													
Sherry Bergschneider													
Kaitlin Fenton													
Katie Cross													
Chris Bates													
Blake Middleton													