# LITCHFIELD PARK DISTRICT Meeting Minutes

Regular Monthly Meeting on August 2<sup>nd</sup>, 2023

7:00 PM – REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

**Roll Call**: Jeff Heyen  $\underline{X}$  Brian Kulick  $\underline{X}$  Sherry Bergschneider  $\underline{X}$  Kaitlin Fenton  $\underline{X}$  Katie Cross  $\underline{X}$  Chris Bates  $\underline{X}$  Blake Middleton  $\underline{X}$ 

# Guests:

• Recognized guest Nathan Watson (Starkillers) to discuss playing at Walton Park.

The members of this band requested permission to play at Walton Park on Saturday, August 12<sup>th</sup> from 7:00pm – 9:00pm. They will also be playing at the free swim on Wednesday, August 9<sup>th</sup> from 6pm – 8pm. All board members were in agreement.

• Recognized guest Amy Patton to present and explain the annual audit finished in July 2023. Amy talked about our recent audit. We are financially sound. There were no major issues of concern.

A motion to accept the minutes from the July 2023 meeting.

A motion was made by Sherry Bergschneider and seconded by Brian Kulick. Motion carried.

# A motion to accept all financial reports for July 2023:

Monthly Balances

Cash Receipts/Deposit Detail

Cash Disbursements/Bills

Monthly & YTD Profit & Loss

Profit Loss Between Fiscal Years

A motion to accept all financial reports was made by Kaitlin Fenton and seconded by Blake Middleton. Motion carried.

# **Committee Reports**

# Park Maintenance by Blake Middleton

No report.

# **Ball Parks** by Sherry Bergschneider

• Report on Boy Scouts Service project at Schalk field.

The Boy Scouts have completed painting the dugout at Schalk Field B. They plan to also paint the dugout at Schalk Field A next spring. They are supplying the paint and the labor.

# **Community Center** by Katie Cross

• Report on floor remodel.

The Community Center will be closed the whole month of October for floor remodel. Bid opening to follow. Bid will be awarded to the lowest qualified bidder.

# Recreation/Reinvesting by Kaitlin Fenton

• Update on Back-to-School Lock-In.

The back-to-school event will be this Friday (August 4th) from 7pm until 7am on Saturday (August 5<sup>th</sup>). To date 28 kids have been registered to attend this event.

• Discuss upcoming Walton Park concert.

Our next concert at Walton Park will be held on August 11, 2023. The B and B Strings will be playing from 6:30 until 9:30. A & G's Kookin' Kitchen will be offering food for sale.

# Financial by Brian Kulick

• No additional report.

# **Pool by Chris Bates**

• Report on pool operations.

The last day of pool operations August 20<sup>th</sup>. Management has done an excellent job this year. Our latest report has us operating at an approximate \$2,900.00 loss. We won't have a final report until the pool has been winterized.

#### **Old Business:**

• Discuss previously discussed idea about obtaining the American Legion Hall from the city and turning it into an event center.

The city asked if we were interested in taking this building on and making it into an event center to rent out for weddings or other events. There is an architectural firm in Belleville that would be interested in doing an assessment for \$2,500.00. Steve will write up a Duff Fund grant request to see if we can get funds for the assessment.

• Update on website.

The new website is almost finished. Once it is completed, we will be able to view the website and receive training to show us how to utilize the site and upload documents.

# **New Business:**

Discuss and take action on Frank Root (Root Wrestling) hosting a wrestling event on September 9<sup>th</sup> or 10<sup>th</sup> at Schalk Field.

Frank had been approved to hold the wrestling event in May, but that didn't happen. He would like to have one in September at Schalk Field B. It has been suggested that we charge \$200.00 for rent with a \$100.00 security deposit as well as insurance and trash removal. The board agreed.

• Discuss ideas for Richie fund – Walton Park Project.

We currently have approximately \$10,800.00 in the Richie Fund to spend for projects for Walton Park, as we have been banking our funds for the past two years. Once we decide, Director Bryant has to schedule a meeting with the mayor's office Clockwise Financial to request approval for the funds. Director Bryant is recommending we try to get some sort of roof over the stage. Another idea would be to add electricity to Pavilion #3.

• Discuss ideas for Duff fund submission.

Along with the previously discussed, a second request for the Duff Fund Grant should be to purchase new soccer goals. Ours are rusted through. All were in agreement to both suggestions.

## **Executive Session:**

#### **Adjournment:**

The motion to adjourn was made by and seconded by Brian Kulick. The motion carried.

# Commissioners' \$150 allotment for fiscal year:

2023-2024	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													

Brian Kulick							
S. Bergschneider							
Kaitlin Fenton							
Katie Cross							
Chris Bates							
Blake Middleton							