# LITCHFIELD PARK DISTRICT Meeting Minutes

Regular Monthly Meeting on June 7th, 2023

7:00 PM – REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

**Roll Call**: Jeff Heyen <u>X</u> Brian Kulick <u>X</u> Sherry Bergschneider <u>X</u> Kaitlin Fenton <u>X</u> Katie Cross <u>X</u> Chris Bates <u>A</u> Blake Middleton <u>A</u>

A motion to accept the minutes from the May 3<sup>rd</sup>, 2023 meeting. The motion was made by Brian Kulick and seconded by Katie Cross.

## A motion to accept all financial reports for May 3<sup>rd</sup> meeting:

The motion was made by Brian Kulick and seconded by Katie Fenton.

Monthly Balances Cash Receipts/Deposit Detail Cash Disbursements/Bills Monthly & YTD Profit & Loss Profit Loss Between Fiscal Years

#### **Committee Reports**

#### Park Maintenance by Blake Middleton

• Walton Park update

The insurance company adjuster was here. He checked all the park district buildings for damage. We are currently waiting for a report from him before we can proceed.

• Discuss light issues at Walton Park.

Several lights are out on Walton Park ballfield. Nick Pastrovich has been contacted. The main panel needs to be redone for safety reasons. Additionally, he is ordering bulbs to replace the burned-out ones.

• Discuss Restroom Locks at Walton Park.

The bathrooms at Walton Park were vandalized. There were several toilet paper holders broken and trash strewn around in the sinks and toilets. Suggestions to prevent this were security cameras or putting a timer on the door locks.

Ball Parks by Sherry Bergschneider

• Update Schalk Park B repairs

The backstop has been repaired at Schalk Park B. Brian Budd (Budd's Paint Service) loaned us his lift and assisted with the repairs. The city is currently doing some work on the north side of Schalk field and is expected to be working there for two months.

#### Community Center by Katie Cross

• No report.

#### Recreation/Reinvesting by Kaitlin Fenton

• Discuss Walton Park concert June 9<sup>th</sup>.

The first concert of the season will be held at Walton Park this Friday, June 9<sup>th</sup>. The band The Strugglers will be playing from 6:30-9:30. They are being sponsored by First National Bank of Litchfield.

• Discuss lock in for back to school in August.

Kaitlin Fenton would like to do a back-to-school lockup for incoming freshmen and high school students on August 4<sup>th</sup> prior to the start of school. She plans to contact some of the churches to see if their youth groups might be interested in attending and adults that might be interested in chaperoning the event. All commissioners present supported her request. Commissioner Fenton will bring her ideas for the event to next months meeting. Friday, August 4<sup>th</sup> has been reserved for the event.

### Financial by Brian Kulick

• No additional report.

### **Pool** by Chris Bates

• Report on pool opening.

The pool was opened on May 27<sup>th</sup>. The pool inspector arrived on Monday. He only found a couple of minor issues and will be issuing our permit for next year. The Sharks started practice last week and swim lessons began on Monday of this week.

### Old Business:

• Update of Kilton Fund submission.

We were awarded both grants we submitted. One was for new flooring at the Community Center and the other was for a generator for the Community Center. The awards amounted to approx. 80k. The generated will be installed when it can be scheduled. We have set aside the month of October to do the new flooring.

• Annual audit update.

Amy Patton is working on our audit. Once completed, she will come to the meeting and present her findings.

• Discussion and take action on Decennial Committee on local good efficiency

Commissioners discussed formation of Decennial Committee on local government efficiency. Motion was made by Brian Kulick and seconded by Katie Cross form the Committee. Roll call vote was taken. All present voted in favor. Motion carried. Meetings will be held prior to the regular monthly meeting. Meeting dates to be determined.

• Reminder upcoming boot camp webinar.

The boot camp webinar is coming up on Tuesday, June 13<sup>th</sup>. Everyone who signed up were reminded to ensure they participate, as each registration cost the district \$95.00.

## New Business:

Discuss dog park

The remaining equipment for the dog park will begin being installed next week.

• Report on dog park account balance.

We were unable to determine the exact amount of funds remaining for the dog park due to the audit but Director Steven Bryant believes it is around \$1,000.00. We will have the exact account balance once the audit is complete.

## **Executive Session:**

#### Adjournment:

A motion was made by Brian Kulick to adjourn the meeting and it was seconded by Sherry Bergschneider.

2022-2023	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													
Brian Kulick													
Sherry Bergschneider													
Kaitlin Fenton													

Commissioners' \$150 allotment for fiscal year:

Katie Cross							
Chris Bates							
Blake Middleton							