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LITCHFIELD PARK DISTRICT  
Meeting Minutes  
Regular monthly Meeting on July 2nd, 2025

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

**Roll Call:** Jeff Heyen  Katie Cross  Brian Kulick  Sherry Bergschneider  Christopher Bates  Jaylynn Taylor  Jannifer Cearlock

Discuss and take action on appointment of Jennifer Cearlock to the board  
Jennifer Cearlock is being recommended for a two-year appointment to the Park District Board of Directors. A motion was made by Katie Cross and seconded by Brian Kulick. A roll call vote was taken. All present voted yes. Director Bryant administered the oath of office to Jennifer Cearlock.

Assign Jennifer Cearlock to the park maintenance committee chair.  
Jennifer was assigned the Park Maintenance committee chair.

**A motion to accept the minutes from the June 4th, 2025 meeting.**

The motion was made by Brian Kulick with Katie Cross seconding the motion. The motion carried.

**A motion to accept all financial reports for June 4th, 2025.**

Monthly Balances  
Cash Receipts Deposit Detail  
Cash Disbursements/Bills  
Monthly & YTD Profit & Loss  
Profit Loss Between Fiscal Years

A motion to accept the financial reports was made by Brian Kulick and seconded by Katie Cross. The motion carried.

**Committee Reports**

**Park Maintenance** by Jennifer Cearlock

Report on Bi-Annual IPARKS parks inspection.

Jason Johnson was here on July 1<sup>st</sup> to inspect the parks. There were only a few minor issues. Jason said the parks were looked good. He also presented Director Bryant with the annual IPARKS Risk Control Packet. As a result of receiving the packet Director Bryant submitted two grant requests.

**Ball Parks** by Sherry Bergschneider

No Report.

**Community Center** by Katie Cross

No Report.

**Recreation/Reinvesting** by Jaylynn Taylor

Discuss summer concert series.

The June concert was cancelled last minute due to a band member's death in the family. The band that will be playing at the July 11<sup>th</sup> concert is the Jarman-Rudolph band. The food truck will be A & G Cookin' Kitchen. The concert will be held from 6:30 to 9:30. Please support the event if you can.

TLC update.

