

LITCHFIELD PARK DISTRICT
Meeting Minutes
Regular monthly Meeting on February 4th, 2026

7:00 PM REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF COMMISSIONERS for the Litchfield Park District, 1100 South State St. in Litchfield, IL, called to order by President Jeff Heyen.

Roll Call: Jeff Heyen _P__ Katie Cross __P_ Brian Kulick _P___ Sherry Bergschneider _P__ Christopher Bates _A___ Jaylynn Taylor _A___ Jennifer Cearlock __P__.

A motion to accept the minutes from the January 7th, 2026 meeting.

Motion to accept the January minutes was made by Commissioner Kulick. Commissioner Cross seconded the motion. Motion Passed.

A motion to accept all financial reports for January 31st, 2026.

Monthly Balances

Cash Receipts Deposit Detail

Cash Disbursements/Bills

Monthly & YTD Profit & Loss

Profit Loss Between Fiscal Years

Motion was made to accept all financial reports was made by commissioner Kulick. Commissioner Cearlock seconded the motion. Motion Passed.

Committee Reports

Park Maintenance by Jennifer Cearlock

No Report

Ball Parks by Sherry Bergschneider

- **Discuss and take action on request from SCI to assist in upgrading the dugouts at Walton Park:**
SCI Director Juletta Ellis has volunteered to have her building trades class upgrade the dugouts at Walton Park by constructing a roof for each one, along with some helmet containers. They would perform the labor if we purchased the materials. The cost would be appx \$2500.00 for materials at current prices. Commissioner Bergschneider questioned why the dugout seats weren't being raised along with the roof construction. Commissioner Cross wanted to re-assess the whole project. The board supports the project. However, after additional discussion, no action was taken, as we need to follow up with SCI before proceeding.

Community Center by Katie Cross

- **Tardis structure update.**
Our restroom/concession building is ready to be delivered. It is complete with the exception of a couple of items that will need to be installed on site. Preliminary concrete work has been performed, which will serve as the foundation for the building. We are now waiting for our plumber and electrician to complete their initial work. Dan Heise contacted Director Bryant and stated he was in the process of installing 200 sinks at St. Francis Hospital before he could do the plumbing for our building. Once our plumber and electrician have completed their work, the building can be set

Recreation/Reinvesting by Jaylynn Taylor

- **Report on Walton Park summer Concert Series;**
We have started plans for our summer concert series. Two of the 3 bands contacted have already responded. We are awaiting confirmation of the third. We will be sponsoring the final concert. B&B Strings and the Big Shake Daddies have been booked. Hopefully we can book the final 2 bands this month.
- **TLC/LCP Update:**
No Report

Financial by Brian Kulick

- **Discuss this year's budget process.**
Brian, Debbie and Steve will start working on the budget next month. We will have a public budget hearing prior to our April meeting. We will then take action on the budget during the regular monthly meeting. If there is something you would like to see included in the budget, please let Brian, Debbie or Steve know and they will try to get it worked in.

Pool by Christopher Bates

- **Discuss preparations for this year's pool season.**
This year's pool season is quickly approaching. Letters went out in December to the employees we would like to have come back. Several have responded that they plan to return. Steve will work with our pool manager to determine how many new employees will need to be hired. As previously mentioned, we have a couple of items that will need to be repaired/replaced before we can open up. More updates to follow.

Old Business:

- **Update of Pickleball tournament:**
Commissioner Bergschneider reported the tournament went well. Thirteen teams entered the tournament. However, three teams had to drop out when the advanced bracket was moved to Saturday.
- **Discuss options for this year's Kilton Fund submission:**
We are still accepting ideas for the Kilton fund submission. Deadline for submission is Friday March 13th.
- **Report on Corwin Memorial trust submission.**
The Corwin Memorial Trust deadline was Friday January 30th. Director Bryant requested \$25K to replace the existing low diving board. Total estimated cost to replace it is \$55K. Director Bryant will be seeking a couple of additional estimates.
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New Business:

- **Discuss and take action on the Women's Health Event on June 25th, 2026:**
The Park District received a request from St. Francis Hospital to partner with them on a community event for woman's health on Thursday June 25th. Motion to split the rental fee was made by commissioner Cearlock, second by commissioner Cross. Motion passed.

Executive Session:

- **Discuss potential land options.**
Motion was made by commissioner Kulick at 7:44pm to enter Executive Session for the purpose to discuss land options. Commissioner Cross seconded the motion. Motion Passed,

